

## **JOB DESCRIPTION**

### **MATHEMATICS TEACHER**

<b>Employment Conditions</b>	<b>Full-time, ongoing subject to successful completion of 6 month probation period</b>
	<b>In accordance with the St Mary's Anglican Girls' School Enterprise Agreement 2018</b>
<b>Reports to</b>	<b>Head of Mathematics</b>
<b>Last Revised</b>	<b>August 2021</b>

The St Mary's Mathematics Department is committed to developing knowledge and skills in the mathematical field throughout the Senior School. Mathematics teachers are responsible for implementing learning activities that actively engage and extend students in meaningful educational experiences.

Within the Mathematics Department, there are well-appointed classrooms with extensive computing capabilities in a one-to-one environment. Students and staff have access to a wide variety of online resources as well as an excellent supply of teaching aids and reference texts.

#### **ROLE**

This role will teach Mathematics across Years 7 to 12, including ATAR subjects. The role includes planning, implementing and assessing a differentiated academic program to cater for a wide range of students' needs.

#### **RESPONSIBILITIES**

##### **Teaching and Learning**

- Plan and implement coherent, well sequenced teaching and learning programs that engage students and maximise learning.
- Use a range of teaching strategies to deliver quality teaching programs that are responsive to the learning strengths and needs of students.
- Use assessment feedback to inform teaching practice.
- Establish inclusive, supportive learning environments.
- Develop, select and use informal and formal, formative and summative assessment strategies to assess student learning.
- Prepare and deliver timely and targeted feedback and reports to students and parents.

##### **Pastoral Care**

- Actively participate in pastoral care and well-being programs and other co-curricular activities. Some co-curricular activities will occur outside normal school hours.
- Communicate with students, colleagues and parents/guardians in a respectful, clear, caring and professional manner.

## MATHEMATICS TEACHER

### Other duties

- Participate in school functions including Speech Night and Parent Teacher evenings.
- Carry out supervisory duties as required.
- Engage in professional reading and development as part of an expectation of continual professional learning.
- Participate in department meetings and whole staff meetings. Some of these may occur outside of normal school hours.
- Abide by the staff Code of Conduct and other School policies.
- Other duties as may be required.

The above is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.

## EDUCATION, EXPERIENCE, SKILLS AND PERSONAL QUALITIES

### Education/Qualifications

#### *Essential*

- Relevant tertiary qualifications or equivalent.
- Registration with the Teacher Registration Board of Western Australia.

### Experience and Skills

#### *Essential*

- Experience in teaching Mathematics from Years 7-12 including ATAR subjects.
- Ability to provide a stimulating learning environment, effective teaching and exemplary assessment practices.
- Understanding and awareness of the Western Australian Curriculum.
- Familiarity with ICT and the use of technology in the classroom.
- Excellent organisational and time management skills.
- Ability to work collaboratively as part of a team.
- Ability to successfully manage a number of diverse tasks in a busy school environment.
- Ability to maintain a high level of resilience and emotional agility.
- With personal responsibility and through collaboration and teamwork, be able to successfully navigate and manage change.
- Be able to use your personal and problem-solving skills to manage and work collaboratively through conflict, to resolution.

#### *Desirable*

- Experience in Teaching ATAR Mathematics Specialist.

### Personal Qualities

#### *Essential*

- Ability to communicate positively and effectively with all members of the School community.
- A commitment to ongoing professional learning and the desire to be part of a dynamic educational team.
- Participation in co-curricular activities.
- Good sense of humour with a positive outlook.

## MATHEMATICS TEACHER

### WORKING RELATIONSHIPS

#### Internal

Principal  
Executive staff  
Head of Mathematics  
Mathematics teachers  
Teaching staff  
Administrative staff  
Students

#### External

Parents, guardians or relatives of students  
AISWA  
SCSA

### OUR COMMITMENT TO CHILD SAFETY AND CHRISTIAN VALUES

St Mary's Anglican Girls' School is a child safe environment. Our school actively promotes the safety and wellbeing of all students, and all school staff are expected to be committed to protecting students from abuse or harm in the school environment, in accordance with their legal obligations and in accordance with our Child-safe Framework. A valid Working with Children Card and National Police Clearance are required for all employees at St Mary's Anglican Girls' School.

St Mary's is an Anglican school and applicants should be able to demonstrate empathy with and support for the School's Christian values.

St Mary's is a non-smoking campus and all staff are expected to adhere to this.