

Schedule 1



## POSITION DESCRIPTION PRIMARY TEACHER (YEAR 2)

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### Document Control and Change History.

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### Section 1. School Identification

#### School Name

Kingsway Christian College, governed by the Kingsway Christian Education Association (KCEA) Inc.

#### Location

157 Kingsway, Darch, 6065 Western Australia

### Section 2. Mission, Vision and Values

Kingsway Christian College is a co-educational non-denominational Christian day school with more than 1400 students enrolled in K-12. The College has a friendly professional team of staff, modern facilities and attractive employment conditions.

The College has in place organisational Mission, Vision and Values which reflect the strategic directions of the College governing body, the Kingsway Christian Education Association (KCEA) Inc.

At Kingsway, we support and nurture our students so they can excel in their education, strive for excellence and develop their individual character. The College campus technology and infrastructure is designed to support creativity and innovation.

The College is fully committed to the protection of children, and to this end has in place policies and procedures for the recruitment and screening of staff, suitable to work with children and young people, who meet the selection criteria. Kingsway is an alcohol, illegal drug and tobacco free campus.

Kingsway provides a supportive environment for staff and is committed to staff health and well-being through various initiatives including a Wellness Program, an Employee Assistance Program and free staff flu vaccinations.

Kingsway Christian College thrives on bringing out the best in its people who go on to influence the world around, for the glory of God.

### Section 3. The Position

#### Title

Primary Teacher (Year 2)

#### Section/Department/Learning Area

Primary School

#### Tenure

Commencing January 2019. 12 month fixed term full-time appointment to cover staff leave.

### Section 4. Remuneration Terms and Conditions

KCEA Inc. Teachers Enterprise Bargaining Agreement 2014-2017.

## **Section 5. Reporting**

Overall responsibility for the College lies with the Principal supported by the Senior Leadership Team comprising the positions of Executive Business Manager, Deputy Principal (Staff and Administration), K-12, Deputy Principal (Students) K-12, Head of Primary K-6 and the Marketing and Enrolments Manager.

Primary teaching staff report to the Head of Primary for all aspects of teaching and curriculum, and performance management

## **Section 6. Workload**

Full-time (1.0 FTE).

## **Section 7. Selection Criteria**

### **Pre-requisites**

1. As a minimum to meet the Professional Standards for Teachers in Western Australia, as set down by the Teacher Registration Board of WA (TRBWA) and hold current registration.
2. To have a valid Department of Education (WA) criminal history clearance no more than 3 months old, prior to commencement of employment.
3. To have or have ability to provide a valid Working With Children Check Card.
4. To provide a written reference from your church Pastor / Minister.

### **Essential**

1. To have a personal faith and commitment to the Lord Jesus Christ including regular church attendance and a lifestyle consistent with the expectations of Christian faith.
2. Be supportive of the aims, principles and tenets of Kingsway Christian Education Association Inc. at Kingsway Christian College.
3. To hold academic teaching qualifications in the appropriate subject area.
4. To demonstrate a commitment to personal growth, education and welfare of students.
5. To be able to demonstrate inter-personal skills and problem solving skills, to be able to function as a member of a large teaching staff.
6. To be able to demonstrate effective communication and conflict resolution skills in dealing with parents and students.
7. To demonstrate familiarity with a variety of teaching and learning strategies to meet students' needs and course objectives.
8. Proficient and experienced in ICT and the Microsoft Office Suite.

### **Desirable**

1. To have an understanding of the Australian Curriculum.
2. To have Early Learning teaching qualifications.
3. To be an innovative, resourceful and enthusiastic teacher and leader.
4. To have an understanding of Christian Education.
5. To have a range of professional strengths, abilities and interests, able to enhance the learning program.

## Section 8. Application

The successful applicant will be a committed Christian able to actively contribute to the Christian ethos of the College. A current reference from the applicant's Pastor or Minister, together with contact details of three referees, must accompany the application.

Please go to the College website at <http://www.kingsway.wa.edu.au/employment> for the Employment Application Information, Application Form and other required reading. Enquiries can be made to the Human Resources Manager on 9302 8720 or to [HR@kcc.wa.edu.au](mailto:HR@kcc.wa.edu.au).

**Applications must include a completed Teacher Application Form, responses to the selection criteria above, a detailed CV and your Pastor's reference.**

**Applications Close: 12 noon, Thursday 16 August 2018**

**Peter Burton  
Principal  
August 2018**